

# Taipei International Convention Center

## Large Events Rental

### Special Offer Regulations

Announced on 01/14/2005  
Revised on 20/08/2020

#### I. Objective

To optimize use of facilities and space, to increase event value, and to minimize potential for peripheral disturbances, the Taipei International Convention Center (TICC) offers the use of multiple areas in this Special Offer.

#### II. Rental rates

Rental rates shall be calculated on a daily basis. Occupancy of less than a day will still be charged at the daily rate. The rental rate per day (whether for decoration, rehearsal, meeting, or exhibition) is charged at one million, two hundred and fifty thousand New Taiwan Dollars (NT\$1,250,000) (VAT included). The TICC is open 24 hours a day for decorating. Daily opening hours for rehearsals, meetings, and exhibitions are from 8:30 a.m. to 10:30 p.m. Due to regular cooling system maintenance, air conditioning is shut off between 10:30 p.m. and 7:30 a.m. Whenever there is a need to adjust the daily opening hours, written TICC approval should be acquired in advance.

#### III. Scope of usage

##### A. Meeting rooms

101 (A, B, C, D), 102, 103, 105, 106, South VIP Lounge (VIP only), 201 (A, B, C, D, E, F), 202 (A, B), 203 (A, B), Plenary Hall (including 2M VIP Lounge, VIP only), and 401.

##### B. Public areas

1<sup>st</sup> floor (1F) South Foyer, 1<sup>st</sup> floor (1F) North Foyer, 101AB Hallway, 101AB Carpet Area, 101CD Hallway, 101CD Carpet Area, 1F West Corridor, 201ABC Hallway, 201ABC Carpet Area, 201DEF Carpet Area (excluding 201DEF Hallway to keep the traffic route to and from 2F Restaurant free), 202 Hallway, 203 Hallway, 401 South Reception Area.

##### C. Publicity exposure

Giant hanging banners on the north and south sides of the 1F lobby, hanging banners on the north and south sides of the escalator areas.

##### D. Surrounding areas of TICC

South and north areas outside the east Main Entrance (a banner stand in each area is allowed to be set up, but not flower baskets or flagpoles); 22 flagpoles by the water fountain (suitable for size 8 flags to be attached and raised by TICC staff).

E. The Special Offer lessee may not use the meeting rooms and public areas inside and outside the TICC (including streetlight poles and sidewalks) that are not listed in the scope of usage.

F. No discount will be provided when the available space is not used to its fullest by the lessee.

G. The lessee may not ask to change, cover, or remove the existing facilities (including security counters), promotional materials, or advertisements on display inside and outside the TICC.

#### IV. Advertising space

A. Only the external doors on elevators and the advertising spaces listed in III-C can be rented for advertising; advertising may not be posted in any other location (for further details, please refer to TICC's "Advertising Space & Digital Display Rental Rates").

B. Change of TICC's interior/exterior scenery and advertising in the TICC's surrounding areas are prohibited in principle, unless prior applications are approved by relevant units (rental rates will be calculated individually).

#### V. Other notices

Related operational details are stipulated pursuant to the "Building Management Rules for the Taipei International Convention Center, TAITRA", and the "Lease Policy of the Taipei International Convention Center, TAITRA".