

MEETING ROOM RENTAL RATES

2026.02.24

MEETING ROOMS	CAPACITY		BOOTHS 3M*2M	AREA (M ² /FT ²)	DIMENSIONS W*L*H (M)	4-HOUR RENTAL (NT\$)		
	THEATER	CLASSROOM				MONDAY – FRIDAY	WEEKEND	EXHIBITION
						08:30–12:30 / 13:30–17:30 / 18:30–22:30		
Plenary Hall Entire Site	3,100		--	2,973 / 31,989	--	159,000	170,000	--
Plenary Hall Front Rows (1 through 27)	1,208		--	--	--	112,000	123,000	--
101	720 744 (+stowaway seats)	480 648 (+stowaway seats)	57	640 / 6,888	25.8×25.3×5.6	67,000	80,000	87,500
101A/D	120	88	--	148 / 1,596	12.9×11.5×5.6	18,000	21,000	23,500
101B/C	152	120	--	176 / 1,901	12.9×13.7×5.6	22,000	27,000	29,000
101AB/CD	272 372 (+stowaway seats)	208 340 (+stowaway seats)	--	326 / 3,511	12.9×25.3×5.6	39,000	45,000	49,000
102	200	200	--	232 / 2,496	16.2×15.7×5.6	27,000	32,000	--
103	110	80	--	138 / 1,248	8.2×16.9×5.6	21,000		
105	100	72	8	115 / 1,237	--	18,500	21,500	23,500
106	fixed seats 6-8			40 / 405	6.31×5.8×2.9	10,000		
201	800	544	57	729 / 7,845	25.8×28.8×5.6	67,000	80,000	87,500
201A/F	99	72	--	136 / 1,471	12.9×10.6×5.6	15,000	18,000	19,000
201B/E	90	64	--	114 / 1,235	12.9×8.9×5.6	15,000	18,000	19,000
201C/D	90	64	--	117 / 1,263	12.9×9.1×5.6	16,000	19,000	20,000
201AB/EF	248	184	--	252 / 2,720	12.9×19.6×5.6	29,000	34,000	38,500
201BC/DE	232	168	--	233 / 2,512	12.9×18.1×5.6	30,000	36,000	40,000
201ABC/DEF	400	272	--	371 / 3,997	12.9×28.8×5.6	44,000	54,000	58,000
201ABEF	528	352	--	505 / 5,441	25.8×19.6×5.6	57,000	68,000	74,000
201BCDE	476	320	--	466 / 5,024	25.8×18.1×5.6	59,000	72,000	77,000
202/203	80	60	6	113 / 1,219	9×7.8×2.4	12,000	14,000	15,000
202A/203A	55	45	--	70 / 755	8.3×6.1×2.4	7,000	8,000	9,000
202B/203B	40	32	--	43 / 470	8.3×6.1×2.4	5,000	6,000	7,000
3rd Floor North/South Lounge	90	70	6	152 / 1,661	18×7.5×3.7	18,500	21,500	23,500
3rd Floor Banquet Hall	640	384	67	977 / 10,523	44×32.3×3.7	79,000	95,000	105,000
401	60	60	--	193 / 2,086	14.8×13.1×3.7	20,000	24,000	--
4th Floor Phoenix Hall	250	180	26	368 / 3,960	21.3×17.3×4	42,000	63,000	84,000
4th Floor Elegance/Joy Lounge	90	70	6	152 / 1,661	18×7.5×3.7	18,500	21,500	23,500

Notes:

1. Each meeting room comes equipped with above basic seating. Rental fees will be charged for additional requirements.
 - a. Supplies provided for each meeting room include 2 microphones, 1 podium, 2 reception tables (3 persons each), and 3 poster easels. (These supplies are not provided when meeting rooms and public areas are used for exhibitions.)
 - b. Meeting rooms being rented for exhibition purposes are not provided with the above supplies.
 - c. Food, beverages, and audio-visual equipment are not to be brought into the Center.
2. Those who move in and move out between 8:30 a.m. and 10:30 p.m. are entitled to a 40% discount off the rental rate. Those who move in and move out between 11:30 p.m. and 3:30 a.m. or between 3:30 a.m. and 7:30 a.m. will be charged an extra 30% of the rental rate.
3. Those using premises overtime for less than 1 hour will be charged an extra 25% of the 4-hour rental. Those exceeding 1 hour overtime, will be charged a full 4-hour rental.
4. Rooms 202, 203, and 401 are only for secretariat use when the Plenary Hall is leased.
5. Venue occupation will be charged an extra 30% of the rental rate.
6. Additional venues, equipment, and miscellaneous charges will be based on the rental price list for venue, equipment, and miscellaneous items that was implemented at that time.
7. 101 and 201 are available for indoor catering in meeting rooms, with a cleaning fee, calculated at 10% of the meeting room rental rate (for the entire session).
8. If conference rooms or public areas are leased for exhibition purposes, or the exhibition area exceeds one-third of the

meeting room area, the rental shall be charged at the exhibition rate. In addition, a cleaning fee equivalent to 10% of the rental fee for the exhibition area shall be charged. This fee does not include the removal of construction materials or waste, which shall be removed and disposed of by the lessees.